



Arnold School of Public Health

UNIVERSITY OF SOUTH CAROLINA

Applied Practice Experience (APE) Proposal Template

- I. Title page
 - a. Should include the name of your APE (be creative), your name and MPH dept., Preceptor name and occupation title, and APE Faculty Advisor for your APE and their occupation title/department

- II. One page summary of the APE site and population served
 - a. Provide background information about site and the services that they provide. Use and cite sources when relevant

- III. List the competencies that will be addressed (5 minimum)
 - a. 3 competencies will be foundational and at least 2 will be selected from the students' program competencies (ENHS, PAPH, EPID, HPEB, and HSPM)
 - b. Be sure that the competencies are demonstrated through the work products (**optional** it may be easier to use the work product creation tool to demonstrate how these all align and place this into the proposal)

- IV. List strategies for achieving each of the competencies
 - a. Be as specific as possible

- V. Create a visual timeline or a Gantt chart to illustrate the expected duration of completing work products and each task throughout the APE

- VI. Describe how you (the student), preceptor, and APE Faculty Advisor will monitor the students' progress toward the established competencies
 - a. Be as specific as possible

- VII. State all special conditions that will be included during your time at the APE site.
 - a. This includes weekly, biweekly, etc. meeting times, travel reimbursement, designated office space, holiday work schedule, training, security clearance, orientation, and stipends/pay
 - b. This should be clear so that it is understood and agreed upon by the student, Preceptor, and APE Faculty Advisor