



Career & Professional Development

Joseph F. Rice School of Law

UNIVERSITY OF SOUTH CAROLINA

UNIVERSITY OF SOUTH CAROLINA JOSEPH F. RICE SCHOOL OF LAW OFFICE OF CAREER & PROFESSIONAL DEVELOPMENT RECIPROCITY POLICY

The University of South Carolina Joseph F. Rice School of Law Office of Career & Professional Development welcomes the opportunity to assist students and graduates of ABA-accredited law schools through its reciprocal services.

1. Services are available to third-year students and graduates of ABA-accredited law schools that provide reciprocity to University of South Carolina students and graduates.
2. Reciprocity is not available to students and graduates of other South Carolina law schools and is not available if the student or graduate has requested or is receiving reciprocity from another South Carolina law school.
3. To request reciprocity, a career services official of the student's or graduate's home institution must submit a letter of request and a copy of the home institution's reciprocity policy to the Office of Career & Professional Development at lawcar@law.sc.edu.
4. Requests for reciprocal services should be made at least one (1) week prior to the student's or graduate's intended visit.
5. Reciprocal services are available to a particular student or graduate for a period of **three (3) months** from the date the request is granted.
6. The following services will be provided if the student's or graduate's home institution agrees to provide in-kind services on a one-to-one basis to University of South Carolina students and graduates:
 - Alumni Job Opportunities Bulletin (online)
 - Publications and directories in the Office of Career & Professional Development library (in-person)
 - One career counseling appointment (in-person)
7. Reciprocal services are not available during these time periods:
 - August 1 – September 15
 - January 1 – January 31
8. Students and graduates receiving reciprocal services will not have access to Symplicity postings, on-campus interviews, off-campus interview programs, or resume forwards.
9. Students and graduates receiving reciprocal services must note in their application materials that they learned about the position to which they are applying through the reciprocal agreement.
10. The Office of Career & Professional Development may deny reciprocal services to students and graduates of any law school surpassing a reasonable number of requests within a calendar year or to students or graduates who misuse the facilities or services.